

## Select Committee Agenda



### **Resources Select Committee Tuesday, 13th October, 2015**

You are invited to attend the next meeting of **Resources Select Committee**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping  
on Tuesday, 13th October, 2015  
at 7.30 pm .**

**Glen Chipp  
Chief Executive**

**Democratic Services  
Officer**

R Perrin, Directorate of Governance  
email: [democraticservices@eppingforestdc.gov.uk](mailto:democraticservices@eppingforestdc.gov.uk) Tel:  
01992 564532

#### **Members:**

Councillors G Mohindra (Chairman), P Keska (Vice-Chairman), K Angold-Stephens, N Bedford, S Kane, H Mann, A Mitchell MBE, A Patel, S Watson and J M Whitehouse

**SUBSTITUTE NOMINATION DEADLINE:**

**18:30**

**1. APOLOGIES FOR ABSENCE**

**2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Director of Governance) To report the appointment of any substitute members for the meeting.

**3. NOTES OF THE LAST MEETING (Pages 5 - 12)**

To agree the notes of the last meeting held on 14 July 2015.

**4. DECLARATIONS OF INTEREST**

(Director of Governance). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

**5. TERMS OF REFERENCE AND WORK PROGRAMME (Pages 13 - 18)**

(Chairman/Lead Officer) the Overview and Scrutiny Committee has agreed the Terms of Reference of the Committee. This is attached along with an ongoing work programme. Members are invited at each meeting to review both documents.

**6. PLANNING ENFORCEMENT MATTERS (Pages 19 - 22)**

(Director of Governance) to consider the attached report.

**7. FINANCIAL ISSUES PAPER (Pages 23 - 36)**

(Director of Resources) to consider and note the Financial Issues Report that initially went to the Finance and Performance Management Cabinet Committee on 20 July 2015.

**8. ENERGY SAVINGS AND IMPROVED MANAGEMENT PROCESS UPDATE (Pages 37 - 40)**

(Director of Resources) to consider the attached report.

**9. CALL HANDLING (Pages 41 - 44)**

(Director of Resources) To consider the attached report.

**10. CARELINE AND HOUSING RELATED CHARGES (Pages 45 - 60)**

(Director of Communities) to consider the attached report.

**11. FEES AND CHARGES 2016/17 (Pages 61 - 80)**

(Director of Resources) to consider the attached report.

**12. QUARTERLY FINANCIAL MONITORING (Pages 81 - 104)**

(Director of Resources) to consider the attached report.

**13. KEY PERFORMANCE INDICATORS - 2015/16 - QUARTER 1 (Pages 105 - 130)**

(Director of Governance) to consider the attached report.

**14. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE**

To consider which reports, if any, should be submitted to the Overview and Scrutiny Committee at its next meeting.

**15. FUTURE MEETINGS**

To note the scheduled future meetings. They are:

7<sup>th</sup> December;  
9<sup>th</sup> February 2016; and  
12<sup>th</sup> April.